

Stephanie Rawlings-Blake
Mayor



Room 250
City Hall
Baltimore, MD 21202

MEMORANDUM

April 29, 2016

TO: The Honorable Mayor Stephanie Rawlings-Blake
Kaliopé Parthemós, Chief of Staff
Dawn Kirstaetter, Deputy Mayor
Sameer Sidh, Director of CitiStat



FROM: CitiStat Team

SUBJECT: Mayor's Office of Human Services Briefing

Making Progress

- **Homeless Services Program.** Beginning in May and in conjunction with Catholic Charities, MOHS will be entering the backlog of homeless individual data into ClientTrack/HMIS. Ensuring that all Baltimore City Homeless Service Providers are correctly entering data into ClientTrack is a MOHS priority, and more substantial HMIS data will allow MOHS and their partners to work together to analyze homeless shelter performance and trends.
 - Relevant data points include:
 - Number of homeless persons by shelter type
 - Length of time persons remain homeless
 - Percent of homeless persons exiting to permanent housing
 - Percent of persons who return to homelessness from permanent housing within 2 years
 - Number of persons who become homeless for the first time.

Needs Improvement

- **Invoice Payment.** As of April 6th 2016, MOHS had 35 overdue invoices, an increase of 10 since the last CitiStat meeting, with 12 invoices over 300 days old. MOHS gave assurances that the number of invoices would be reduced prior to the next CitiStat meeting.

Overdue Invoices by Employee and Days Late											
User ID	0-99	100-199	200-299	300-399	400-499	500-599	600-699	700-799	800-899	900-999	Total
444		1									1
493	1				1						2
494	1	4	7	1							13
707							1				1
934										2	2
1257	6	3			7						16
Total	8	8	7	1	8		1			2	35